



Home & School December 13th, 2022  
Multipurpose Room at Prairie-9am

- A. CALL TO ORDER 9:06am NK
- B. WELCOME
- C. APPROVAL OF MINUTES
  - a. [November 2022 Minutes](#)
  - b. LH, EK
- D. PRESIDENT REPORT
  - a. Thank Yous
    - i. Matt Wilhelm-Assemblies
    - ii. Kristin Turnbull-Prairie Dog Den Brick Sales
    - iii. Kim Vigue and Fraz Baig-Coventures, Thanksgiving cookies and Elf on the Shelf kits
    - iv. Allison Kellogg and Megan Pagnucci-Staff Gifts-Educational Support Staff Day
    - v. Meghan Lymangood, Megan Pagnucci and Colleen Troupis-Winter Staff Gift Cards
  - b. General H&S Updates
    - i. General H&S Bylaws update
      - 1. Section 7: Charter Organizations  
Neither the Association or any of its Divisions may enter into an agreement to act as a charter organization for any other organization or group.
      - 2. Section 8: EIN  
General Home & School's EIN may not be used by any group other than the Divisions of the Association.
    - ii. February 28-no longer e-learning day. April 4 remains an e-learning day.
  - c. Prairie H&S updates
    - i. Nominations and committee chair intent to return coming in January
    - ii. Committee Chairs-Please remember all parent communication/flyers must be approved by Mr. Zallis and one of the H&S Presidents.
  - d. Upcoming H&S Sponsored Events
    - i. Jingle Bell Junction 12/15 and 12/16 MPR [sign up to volunteer](#)
    - ii. Giving Tree through 12/22
    - iii. Winter Parties 12/22
    - iv. Coffee with the Principal and the Exec Board Friday, 1/27 at 9am
    - v. Kindergarten Preview 3/2
  - e. Contact the board with any questions or suggestions:
    - i. Nicole Kmetz, [prairiehs@gmail.com](mailto:prairiehs@gmail.com)  
Megan Pagnucci, [prairiecopresident@gmail.com](mailto:prairiecopresident@gmail.com)

- ii. Stuart Hong, [prairieschoolvp@gmail.com](mailto:prairieschoolvp@gmail.com)
- iii. Dana Hall, [prairiesecretary@gmail.com](mailto:prairiesecretary@gmail.com)
- iv. Derrick Allen, [prairietreas@gmail.com](mailto:prairietreas@gmail.com)

#### E. VICE PRESIDENT REPORT

- a. Nominations coming soon via google form
- b. Looking to fill secretary and co-president roles for next school year
- c. Committee Chair intent to return google form coming in January

#### F. TREASURER REPORT

- a. Review current year account reconciliations, P/L reports and transaction detail reports. [see drive](#)
  - i. Savings - \$5,573.04
  - ii. Checking - \$82,157.06 Bank, \$65,357.62 Book
  - iii. Approval of Reports - October
    - 1. MH. 2. LH
- b. 2022-2023 Budget
  - [Prairie Budget 22-23 for Distribution Summary.pdf](#)
  - [Prairie Budget 22-23 for Distribution Detail.pdf](#)
- c. Forms
  - i. Deposit form is available in the Prairie office - cash needs 2 signatures
  - ii. Check request form is on the Prairie volunteer google drive and H&S website
- d. All payments need to go through Prairie office
- e. Cannot reimburse tax - Tax exemption certificate on volunteer google drive

#### G. SECRETARY REPORT

- a. Correspondence
  - i. Staff
  - ii. Thank yous
- b. Attendance Raffle
  - i. Jingle Bell Junction Bucks- Maaria Syed

#### H. PRINCIPAL REPORT

- a. Celebrations:
  - i. Students participated in a virtual Veterans Day Assembly and Mrs. Anderson with the help of student council volunteers created a beautiful banner that was presented to Mrs. Dunlap's nephew who is serving in the armed forces.
  - ii. Our students and families collected toys for Giftmart that supports families in need during the holidays.
- b. School Improvement Plan
  - i. As a part of our ongoing improvement, each year we submit a School Improvement Plan where goals in the areas of Literacy, Mathematics and Social/Emotional Learning. As a part of this process, staff works on developing an action plan to support and guide us in meeting our goals. These plans were presented to the Board of Education. I want to share a brief overview of our three goal areas this year. Please be aware that our ELA and

Math goals are based on performance on the MAP assessment this year as opposed to IAR (Illinois Assessment of Readiness).

- ii. Goal: By the Spring of 2023, 74% of Prairie students will meet their growth projection from fall to spring on NWEA MAP Math.  
Rationale for the Goal: In the Spring of 2022, 71% of Prairie students met their growth target on the NWEA MAP Assessment for Math. The Prairie staff is committed to improving teaching and learning to ensure more students meet their growth target
- iii. Goal: By the Spring of 2023, 68% of Prairie students will meet their growth projection from fall to spring on NWEA MAP Reading.  
Rationale for the Goal: In the Spring of 2022, 65% of Prairie students met their growth target on the NWEA MAP Assessment for Reading. The Prairie staff is committed to improving teaching and learning to ensure more students meet their growth target.
- iv. Goal: Prairie School will promote a safe and positive school climate by developing the social-emotional core competencies of students and staff and a culture of belongingness that ensures all people consistently feel valued, respected, included, safe, and contributing members of the Prairie community.  
Rationale for the Goal: While our Panorama data predominantly indicated a positive sense of student belongingness, there are continued opportunities for growth in this area. The 5Essentials survey indicated opportunities for growth with staff and families. A key component of belongingness is in the development of students' social emotional core competencies.
- c. Report Cards
  - i. Just a reminder that report cards are accessible for parent viewing. If you have not done so, please make sure to log into the IC Parent Portal and view your student's progress.
- d. Winter Room Parties – December 22nd
  - i. The same process used for our fall classroom parties will be utilized for winter. Name tags will be pre-printed and picked up before heading to classrooms. Only those with name tags will be allowed into the parties
- e. Winter Break
  - i. Students will be on winter break from Friday, December 23rd – Friday, January 6th. School resumes for students on Monday, January 9th
- f. MAP Winter Testing
  - i. Students in grades K-5 will take the winter MAP assessment in January. Ms. Brandes is working with the grade levels to schedule this assessment and information regarding testing will be shared with families.
- g. Open House
  - i. Open House will occur January 26th from 6-7:30. I will share more specifics closer to the event.
- h. Health Office
  - i. Please make sure that any medication changes, new diagnosis or updates are communicated to the health office (Ms. Accardo and Mrs. Wood). If you student is prescribed glasses or contacts, please make sure the health office is notified.

- ii. With the cold weather and snow, it would be a good idea to pack an extra pair of socks in the event students have a little too much fun in the snow or get their feet wet when changing out of their boots.
- i. Recess
  - i. Students will participate in outside play whenever the wind chill is above 0 degrees. Please assist your child in dressing appropriately. In winter, students need boots, gloves and snow pants to play in the snow. Students not dressed in appropriate attire will be restricted to blacktop play only.
- j. Thank you for all you do to make Prairie such a wonderful community. The staff and I are wishing you a wonderful break and a happy and healthy 2023.

#### I. TEACHER REPRESENTATIVE REPORT

- a. We love the addition of the H&S snack cart in the lounge. It has been a fun surprise when it has been refilled. Thank you for thinking of having something like that!

#### J. COMMITTEE REPORTS

- a. Verbal
  - i. Yearbook, Tia still looking for more volunteers for yearbook photos. Reminder to order yearbooks, no second chance.
  - ii. Liza, Winter parties coming. Give volunteer list for name tags from office.
  - iii. School enhancements, brick sales closed. Ribbon cutting ceremony to come. Insurance policy built in for damages, which was reflected in the cost on our budget.
  - iv. Staff gift cards, Megan. Over \$19,000 donated to staff. All gift cards have been selected and cards will be distributed next week. H&S earned \$680 profits
  - v. Jingle Bell Junction- more volunteers needed.
- b. Written reports attached

#### K. NEW BUSINESS

#### L. Motion to Adjourn

- a. EK, LH 9:49am

#### M. UPCOMING EVENTS

- Thursday, December 15: Jingle Bell Junction
- Friday, December 16: Jingle Bell Junction
- Monday, December 19: Board of Education Meeting, 7:00-9:00 PM
- Thursday, December 22: Winter Parties, 1:45-2:30 PM
- Thursday, December 22: End of First Semester
- Friday, December 23: Winter Break begins (NO SCHOOL-Winter Break from December 23, 2022-January 8, 2023)
- Sunday, December 25: Christmas Day
- Monday, January 9: Classes Resume

## **H&S Committee Reports**

### **Month: December 2022**

Committee: Book Fair

Chairs: Hillary Lafferty and Claire Cuevas ([Prariebookfair@gmail.com](mailto:Prariebookfair@gmail.com))

Fall book fair numbers are in! Home and School is getting a check for \$2,311.50 and the LC is getting book credit of \$1,443.88.

Committee: Prairie Partners

Chair: Erica Bennett ([Prariepartners203@gmail.com](mailto:Prariepartners203@gmail.com))

Hi friends! Be on the lookout for our next coffee and morning chat with Mr. Zallis, the H&S board and fellow families!

We'll be organizing this after winter break, toward the end of January!